

**LIST OF DOCUMENTS REQUIRED FOR CHANGE OF DATE OF BIRTH & SPOUSE NAME**

<b>Ser No</b>	<b>Documents Reqd</b>	<b>Yes/No</b>
1.	LPC-cum-Data Sheet duly signed by pensioner in triplicate	
2.	Proof of birth (Pan Card & Aadhar Card of service pensioner and spouse are compulsory (Self Attested)	
3.	Copies of original and Corr PPOs (Attested)	
4.	Four photographs passport size recently	

**PENSIONERS** – Officer

Spouse

Family Pensioner

Telephone.....

Name .....

Mobile No .....

Address .....

City .....

Dated : .....

To,

Addl Dte Gen of Manpower (Policy & Planning)/MP 5(b)  
Adjutant General's Branch, Integrate HQ of MoD (Army)  
Wing No – 3, Ground Floor, West Block – III  
RK Puram, New Delhi – 66

**NOTIFICATION OF DATE OF BIRTH IN THE PPO FOR ADDITION PENSION ON ATTAINING 80 YEARS OF AGE AND ABOVE BY OFFICERS / SPOUSE / FAMILY PENSIONERS**

Dear Sir,

1. In order to record date of birth in PPO for additional pension in terms of Para 22 of Gol, MoD Revised Pension letter 17(45)/2008(1)/D(Pen/Policy) dated 11 Nov 2008. Data Sheet designed by PCDA(P) for issue of Corrigendum PPO is provided below :-

(a) **Details of Officers.**

- (i) Rank ..... Name .....
- (ii) Service No ..... Date of Retirement .....
- (iii) Original PPO No .....
- (iv) Latest Corrigendum PPO No .....
- (v) Date of Birth ..... (DD/MM/YY)
- (vi) Aadhar Card No .....
- (vii) E-mail ID..... (viii) Mob No .....

(b) **Spouse.**

- (i) Name .....
- (ii) Date of Birth ..... (DD/MM/YY)
- (iii) Aadhar Card No .....
- (iv) E-mail ID..... (v) Mob No .....

(c) **Family Pensioner** (Parent / Unmarried / Widowed / Divorced Daughter / Handicapped Child) (Only if applicable).

- (i) Name .....
- (ii) Date of Birth ..... (DD/MM/YY)
- (iii) Aadhar Card No .....
- (iv) E-mail ID..... (v) Mob No .....

(d) **Bank details** (To be ascertained from the Bankers)

- (i) BSR Code of Link Branch .....
- (ii) Link Branch & Address .....
- (iii) Pension Bank A/C No .....
- (iv) BSR Code of Pension Paying Bank .....
- (v) Address of Branch Paying Pension .....
- (vi) Pension Paying Bank City ..... PIN .....

Necessary documents duly attested by Gazetted officer are attached (copy of any one PAN Card / Matriculation certificate / Passport / ECHS Card, Driving License as proof of birth of spouse / family pensioner alongwith copies of original and Corrigendum PPOs)

Your sincerely,

**Enclosures** :-

- 1. Proof of Birth. (PAN Card & Aadhaar Card of Service pensioner and spouse are compulsory)
- 2. Copies of Original and Corr PPOs.

