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Registered/By Post/SDS

Addl Dte Gen Pers Services (PS-3)
Adjutant General's Branch
IHQ of MoD (Army), Plot No.108 (West)
Room No.16, Brassey Avenue
Church Road, New Delhi - 110001

B/25482/Misc/AG/PS-3(C)


13 Oct 2021

All Command HQs

RETURN OF HBA DOCUMENTS ON LIQUIDATION OF HBA/HBI

1. A large No of HBA docu of indls who had taken loan from AG's Branch (Rs. 2.10 lacs or less) are held with this office. Upon scrutiny it is seen in many cases that even after complete repayment of the loan, concerned pers have not yet apch this office for 'No Due Certificate'.
2. It is therefore requested that the envt may be info about the same so that they may apply to PS Dte for 'No Due Certificate', if required by **10 Nov 2021** with latest monthly pay slip in case of serving personnel or a copy of PPO in case of retired indicating that there is nothing outstanding toward HBA/HBI at their end duly supported by a simple appln for return of HBA docu. All other unclaimed docu will be destroyed by a BOO after 10 Nov 2021.
3. For urgent action please.




(Akhil Kumar Singh)
Col
Col PS-3(Imp)
For Adjutant General

Copy to :-

- AG/MP-8(I of R)** - For onward transmission to Records Office under your administrative jurisdiction.
- AG/MP-5&6** - For info to all concerned through appropriate means at your end.
- DIAV** - You are requested to give wide publicity of this info .