

REQUEST FOR PROPOSAL FOR OUTSOURCING REGIMENTAL SHOP

1. Station Commander , 23 Acre residential complex invites sealed tenders from war widows/ widows of defence personnel killed while on duty, disabled soldiers/Ex Servicemen and spouses/widows of Ex -servicemen having sound financial status in order to run following shops at this station for a period of **11 months**. Civilians and government agencies can also apply for these shops , except vendors already running any regimental shop in any Govt/Defence Department are not permitted to bid for any shop offered in this RFP. The shop offered for outsourcing are:

<u>Sl No.</u>	<u>Type of Shop</u>
(a)	Stationary, Gift and Photocopy shop
(b)	Bakery and Confectionary shop
(c)	Tea, Snacks & Juice shop
(d)	Cycle repair shop
(e)	Ladies/Gents Tailor shop
(f)	Beauty Parlour

2. Tender form can be obtained from Main Guard room , 23 Acres Residential complex from Monday to Friday between 0800h wef from **18 Apr 22 to 26 Apr 22** on cash payment of Rs 500/-(nonrefundable).Tender form will only be issued to applicants on production of their identity proof(Service Id and adhaar card) personally .

3. One vendor may apply for more than one shop at a time. However, if selected he /she shall be awarded contract of one shop only. No Tender will be issued to applicants who have already been awarded the contract or/and have defaulted in taking over, vendors who have vacated before expiry of contract and other black listed vendors.

4. Along with the duly completed Tender form, other documents(self-attested copies), EMD @ Rs 5000/- in the form of demand Draft/Pay order in favor of designated welfare fund as mentioned in the Tender form are to be submitted in sealed envelope. Applicants are to mention on top of the sealed envelope as" TENDER FOR(Name of the Shop) .The sealed envelope containing Tender form and other requisite documents are to be deposited in the **Tender box kept at the Main Guard Room at the entrance of 23 Acre Residential Complex before 1730 h on 10 May 22**. The tender Box will be opened at **1030 h on 11 May 22** by an independent Board of Officers in the presence of available applicants who have applied for the shops.

5. Contract of the shops will be awarded to the highest bidder subject to the fulfilment of other terms and conditions. The shops are new and will allotted to the party in as it is condition , no maintenance /repair work will be undertaken by the administration

6. The administration will have the right to accept or reject any tender or tenders without assigning any reasons.

7. On allotment oh shops to the successful bidder, he shall not enter into any sub-contract ,those who are not likely to be available in person to run the shops need not apply . The original contractor will be present at the shop for maximum period, unless he /she is engaged in procurement of stocks or is sick. The shops will only be run by dependents i.e. mother, father, wife, unemployed son, unmarried daughter.

8. Under no circumstances shops will be run by any manager etc. A maximum of four security pass will be issued to sun the shop (i.e. one contractor, one dependent & two helpers/workers) if required.