

**Appendix N2**

**HALF YEARLY GUARDS UPDATION STRENGTH RETURN TO DGR AS ON 30 JUN/31 DEC**

**(Include All Details Of Guards Sponsored and Employed Under Various Contracts with CPSUs/CPUEs Since Empanelment. All Pvt Ltd Companies to include each Individual Proprietorship Pre-merger separately and Post Merger details)**

**Empanelment Number and Name of Individual Proprietorship Agency/Company/Corporation :** \_\_\_\_\_

Choice of First State, and change of State(s) with date and year \_\_\_\_\_

Sl No	Sponsor-ship letter No. & date  <b><u>(First to Latest Sponsor-ships)</u></b>	Name of CPSU	Location of CPSU	Seniority of DGR sponsor-ship ( must indicate your agency's as 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> /4 <sup>th</sup> /5 <sup>th</sup> /6 <sup>th</sup> /7 <sup>th</sup> etc in seniority for each sponsor-ship)	No. of Guards			STATUS OF SPONSORSHIP/ CONTRACTS			Duration of the contract		Whether participated in tender process or not. If not awarded to your agency, Name of security agency awarded contract by CPSU.	Details of Show Cause Notice(s) issued by DGR (Letter No. and reply date)	Details of EPF No.	Details of ESI No.	Remarks
					ESM @	Civ	Material -sed	Under negotia-tion	Not mater ial-ised	From (D/m/y)	To (D/m/y)						
<b><u>Summary of Total No. of Guards</u></b>																	

1. Materialized \* =
2. Under Negotiation =
3. Not Materialized =
4. Total Cumulative Quota Availed=

Contd...

@ Enclosure : List of ESM guards employed giving their Number, Rank, Name & Regiment to be submitted alongwith this half yearly report.

\*Suppose a security agency has got a contract for 50 security guards for two years, then the number of guards cumulatively materialized is counted as 100 (50 guards x 2 Years). If the agency gets another contract of 20 guards for two years, then the number of guards materialized by the agency in the year becomes 70. The cumulative total number of guards materialized now becomes 140 (70 x 2); and the quota balance would be 160 (300 minus 140). Similarly, 40 guards for 2 years and 4 months will be 40 multiplied by 28 months divided by 12 months. In case, if the initial contract of 50 guards for 2 years is terminated after 1 year and six months, then cumulative guards total is counted as  $50 \times 1.5 = 75$  guards. The same matrix is applicable, for example to 4 months or 9 months truncated and/or extension of contract term. These are mandatory for inclusion this return for adjustment of guards' ceiling/cap as applicable to your agency/company.

### Certificate

**Certified that the above mentioned information furnished by me is correct; and in the event of it being wrong, my agency shall be liable to be dis-empanelled, and all my individual proprietorship or pre-merger and/or post-merger contracts including my directors of Pvt Ltd company and individual proprietorship will be terminated by the CPSUs. I/We are liable for legal/penal action as decided by DGR.**

Date

Signature of Individual Proprietor, and/or Principal Director and all Directors \_\_\_\_\_  
(Rank & Full Name)

Place :