

New Delhi, the 08th Sep 2003

To,

The Chief of Army Staff
The Chief of Naval Staff
The Chief of Air Staff

Subject : Delegation of Financial Powers for Ex-servicemen Contributory Health Scheme (ECHS)

Sir,

1. With reference to Govt. of India, Min of Defence letter No. 22 (01)/US(WE)/D(Res) dated 30 Dec 2002, I am directed to convey the sanction of the President to the delegation of the Financial Powers as listed in Appendix to this letter for Ex-Servicemen Contributory Health Scheme (ECHS), with immediate effect.
2. The exercise of the financial powers will be governed by existing orders and instructions, as amended by the Government from time to time, and general stipulations contained in subsequent paragraphs as also those contained in the note in the Appendix. Standard Operating Procedures (SOPs) relating to the exercise of the financial powers as issued and amended from time to time will be strictly followed. Cases not covered by the delegated financial powers will be referred for sanction by the Ministry of Defence.
3. The exercise of the delegated financial powers is subject to the following conditions: -
 - (a) The expenditure should not be prima-facie more than the occasion demands.
 - (b) The canons of financial propriety should be observed.
 - (c) The authority exercising the financial powers should be satisfied that the sanctioning of the expenditure is not contrary to any declared or known policy or decision of the Govt.
 - (d) The expenditure should be sanctioned subject to the availability of funds in the sanctioned budget grant under the relevant heads.
4. Financial advice/concurrence will be provided in writing and will be based on regular noting on file. However, in case of extreme urgency where time does not permit to float regular files, decision could be taken in meetings/discussions for which detailed deliberations/minutes will be recorded. Proper briefing papers with the approval of the CFA will be made available to CDA/IA, whichever applicable, sufficiently in advance of meetings/discussions. All such cases should be followed up immediately by regular noting on file where the decisions taken during meetings/discussions will be recorded and financial advice recorded in writing. With a view to avoid or reduce cross-noting and back references, the proposals initiated on files should be comprehensive.
5. The delegated financial powers will be exercised only by the authorities on whom these have been conferred and not be re-delegated to any other officer. During the absence on leave or pending assumption of charge by a regular incumbent, the officer discharging duties in officiating capacity will exercise full delegated powers. A copy of the sanction on issue in all cases will be forwarded to the CDA concerned.
6. The financial powers as given are in respect of each transaction and may cover procurement of one or more items.

7. A peripatetic check of the mode and operation of the exercise of the delegated financial powers for the ECHS will be carried out by a team of officers from DG DC&W,MOD and MOD (Finance) once in two years or as and when required.

8. This issues with the concurrence of Ministry of Defence (Finance) vide their u.o No. 984/PD dated 03-09-2003.

Yours faithfully

Sd/-xxx

(V .K. JAIN)

Under Secretary to the Govt of India

Copy to:-

1. CGDA, New Delhi
2. SO to Defence Secretary
3. PPS to Secretary (Defence/Finance)
4. PPS to AS (B) (Acquisition)
5. PPS to AS (T) / PPS to AS (I)
6. Addl FA (M) / Addl FA (K)
7. JS (ESW)
8. JS (O/N)
9. Dir (Finance/AG)
10. Dir (Finance/AG) / Dir (Fin/Budget)/ Dir (Estt) / Dir (Res)
11. Defence (Finance/AG/PD)
12. DFA (N) / DFA (Air Force)
13. AFA (B-1)
14. D (Works) / D (Mov) / D (Med)
15. O&M Unit

Also to:-

16. AG
17. DGAFMS
18. DGDE, New Delhi
19. QMG

**DELEGATED FINANCIAL POWERS FOR EX-SERVICEMEN
CONTRIBUTORY HEALTH SCHEME (ECHS)**

1. Payments and Reimbursements for Medical Expenses.

Competent Financial Authority	Financial Limits (without consultation)
Station Commander	
Lt Col/ Col	20,000
Brig	50,000
Sub Area Commander	1,00,000
Area Commander	2,00,000
Army Commander	4,00,000
Vice Chief of Army Staff	5,00,000

2. Information Technology.

(a) ECHS Polyclinics

Competent Financial Authority for ECHS Polyclinics	Financial Limits (without consultation)			
	Hardware *	Software	AMC & Repair	Stationary and Consumables
Station Commander				
Lt Col/ Col/Brig	-	-	3,000	10,000
Sub Area Commander	1,20,000	10,000	10,000	20,000

* Note. To be procured as per the specifications issued by ADG (IT)

3. Miscellaneous and Contingency Expenses.

Competent Financial Authority	Financial Limits	
	Without consultation	With financial concurrence
Dir Regional Centre	15,000	-
MD ECHS	40,000	2,00,000
DG DC & W	50,000	2,50,000
AG	1,00,000	Full powers

4. **Publicity.**

Competent Financial Authority	Financial Limits	
	Without consultation	With financial concurrence
Dir Regional Centre	15,000	-
MD ECHS	40,000	-
DG DC & W	50,000	-
AG	1,00,000	15,00,000

5. **Annual Training Grant.**

Competent Financial Authority	Financial Limits	
	Without consultation	With financial concurrence
Dir Regional Centre	15,000	30,000
MD ECHS	50,000	1,00,000
DG DC & W	60,000	2,00,000
AG	1,00,000	3,00,000

6. **Stationery**

Competent Financial Authority	Financial Limits
	Without Consultation
Dir Regional Centre	4,000
MD ECHS	8,000
DG DC & W	20,000
AG	20,000

7. **Transportation (Movement of Stores & Personnel).**

Competent Financial Authority	Financial Limits	
	Without consultation	With financial concurrence
Dir Regional Centre	10,000	-
MD ECHS	50,000	1,00,000
DG DC & W	80,000	2,00,000
AG	1,00,000	3,00,000